



LANDBANK

SERVING
THE NATION

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20230119-01

PROJECT : Lot 1 – 36,800 Rolls Transaction Receipt for NCR ATMs
Lot 2 – 23,600 Rolls Transaction Receipt for Opteva ATMs
and CDMs

IMPLEMENTOR : HOBAC Secretariat Unit

DATE : **March 24, 2023**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Schedule of Requirements (Section VI), Technical Specifications (Section VII, Annexes D & E) and Checklist of Bidding Documents (Items 11 and 12 of Technical Documents) have been revised. Please see attached revised Annexes D & E, and specific sections of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on **March 31, 2023** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.
- 4) Responses to bidder's queries/clarifications (Annex G)


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat Unit

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Quantity	Delivered, Weeks/Months
1	Transaction Receipt for NCR ATMs	36,800 rolls	<p>1st Delivery: 9,200 rolls – <u>Within thirty (30) calendar days upon receipt of Notice to Proceed.</u></p> <p>2nd Delivery: 9,200 rolls – <u>Sixty five (65) calendar days upon receipt of Notice to Proceed.</u></p> <p>3rd Delivery: 9,200 rolls – Within the first seven (7) calendar days of July 2023.</p> <p>4th Delivery: 9,200 rolls – Within the first seven (7) calendar days of October 2023.</p> <p>Special Delivery: Required quantity within fourteen (14) calendar days upon receipt of written request from LBP-ProcD.</p>
2	Transaction Receipt for Opteva ATMs and CDMs	23,600 rolls	<p>1st Delivery: 11,800 rolls – Within the first seven (7) calendar days of July 2023.</p> <p>2nd Delivery: 11,800 rolls – Within the first seven (7) calendar days of October 2023.</p>

			Special Delivery: Required quantity within fourteen (14) calendar days upon receipt of written request from LBP-ProcD.
<p>Delivery Site: LANDBANK ANTIPOLO WAREHOUSE No.1 Escala Street, Brgy. Mambugan, Sumulong Highway, Antipolo City</p> <p>Contact Person: MR. DONATO DR. CARIAGA Telephone No. 8478-3291 Email: smtprocdsupplies@gmail.com</p>			

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Technical Specifications

Specification	Statement of Compliance Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.
<p>Lot 1: 36,800 rolls Transaction Receipt for NCR ATMs</p> <p>Notes:</p> <ol style="list-style-type: none">1. Specifications per attached Revised Annex D.2. Lowest Calculated Bidder must submit one (1) roll actual sample within five calendar days from the date of bidding <p>Non-submission of the above requirement may result in the post-disqualification of the bidder.</p>	<p>Please state here either “Comply” or “Not Comply”</p>

Lot 2: 23,600 rolls Transaction Receipt for Opteva ATMs and CDMs

Notes:

1. Specifications per attached **Revised Annex E**.
2. Lowest Calculated Bidder must submit one (1) roll actual sample within five calendar days from the date of bidding

Non-submission of the above requirement may result in the post-disqualification of the bidder.

**Please state here either
"Comply" or "Not Comply"**

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

- **Eligibility Documents – Class “A”**

- Legal Eligibility Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

- Technical Eligibility Documents

- 2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
 3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
 4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

- Financial Eligibility Documents

- 5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
 6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

- **Eligibility Documents – Class “B”**

- 7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The

submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder, if applicable.
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. **Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.**
 12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: *During the opening of the first bid envelopes (Eligibility and Technical Components) only the above documents will be checked by the BAC if they are all present using a non-discretionary "pass/fail" criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.*

- **Post-bidding Documents/Requirements – [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) calendar days from the date of bidding]:**
14. Actual sample for Lots 1 and 2.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
1. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 2. Latest Income Tax Return filed manually or through EFPS.
 3. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 4. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 5. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- **The Financial Component shall contain the documents sequentially arranged as follows:**


1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.




SPECIFICATION SHEET

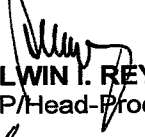
Category: Paper Materials and Products	Group Code: 0900
Version: TS-0316-23	Item Code: 0609

Product Name	Transaction Receipt for NCR Automated Teller Machine and Cash Deposit Machine
Technical Data	
Stock	Thermal Paper
Paper Weight	65gsm up to 70gsm
Paper Thickness	0.05mm up to 0.09mm
Paper Color	White (Whiteness as per sample)
Roll diameter	177.8mm (tolerance of -2mm)
Paper width	80mm
Inside core diameter	17.7mm
Outside core diameter	25mm
Paper Length per roll	Approximately 330m (65gsm) and 300m (70gsm)
Thermal coating	Coating side-in
Packaging	Eight (8) paper rolls per carton (shall be labeled with product name & quantity)
Other Requirements	End of paper not glued to cardboard roll sleeve
Green Specifications	
The product shall be delivered in a packaging made of recyclable/biodegradable materials, e.g., paper and water-soluble materials.	
PHOTO/S FOR REFERENCE ONLY	
	

Prepared by:


ALMAY JOYCE B. RUZ
 Procurement Assistant

Recommending Approval:


ALWIN I. REYES
 VP/Head-ProcD


With Conformity:


DONATO DR. CARIAGA
 TL, Supplies Management Team



SPECIFICATION SHEET


Category: Paper Material & Products	Group Code: 0900
Version: TS-0316-23	Item Code: 0500

Product Name	Thermal Receipt for Opteva Automated Teller Machines and Cash Deposit Machines
Technical Data	
Stock	Thermal Paper
Paper Weight	65gsm up to 70gsm
Paper Thickness	0.05mm up to 0.09mm
Paper Color	White (Whiteness as per sample)
Roll diameter	210mm (tolerance of -2mm)
Paper width	79 mm
Inside core diameter	25 mm
Outside core diameter	35 mm
Paper Length per roll	Approximately 460m (65gsm) and 415m (70gsm)
Thermal coating	Coating side-in
Packaging	Four (4) paper rolls per carton (shall be labeled with product name & quantity)
Other requirements	End of paper not glued to cardboard roll sleeve
Green Specifications	
The product shall be delivered in a packaging made of recyclable/biodegradable materials, e.g., paper and water-soluble materials.	
PHOTO/S FOR REFERENCE ONLY	
	

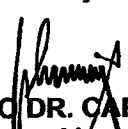
Prepared by:


ALMAY JOYCE B. RUZ
 Procurement Assistant

Recommending Approval:


ALWIN I. REYES
 VP/Head-ProcD

With Conformity:


DONATO DR. CARIAGA
 TL, Supplies Management Team

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	March 16, 2023
PROJECT IDENTIFICATION NO.	ITB-GS-20230119-01
PROJECT NAME	Transaction Receipt, as follows: Lot 1 - 36,800 Rolls For NCR ATMs Lot 2 - 23,600 Rolls For Opteva ATMs and CDMs
PROPONENT UNIT/TECHNICAL WORKING GROUP	ProcD

Lot No.	PORTION OF BIDDING DOCUMENTS/SPECIFICATIONS	QUERIES AND/OR SUGGESTIONS OF MULTI-FORMS CORPORATION	LANDBANK'S RESPONSES
1	<p>Section VI – Schedule of Requirements</p> <ul style="list-style-type: none"> 1st Delivery: 9,200 rolls – Within the first seven (7) calendar days of March 2023. 2nd Delivery: 9,200 rolls – Within the first seven (7) calendar days of April 2023. 	<ul style="list-style-type: none"> 1st Delivery - 45 calendar days upon receipt of Notice to Proceed and Purchase Order 2nd Delivery - 90 calendar days from receipt of NTP and P.O. 	<p>Revised Section VI – Schedule of Requirements</p> <ul style="list-style-type: none"> 1st Delivery: 9,200 rolls – Within thirty (30) calendar days upon receipt of Notice to Proceed 2nd Delivery: 9,200 rolls – Sixty five (65) calendar days upon receipt of Notice to Proceed
1	<p>Section VII – Technical Specifications (Annex D)</p> <p>Paper weight: not indicated</p> <p>Paper thickness: not indicated</p> <p>Roll Diameter: 177.80mm (maximum)</p> <p>Outside core diameter: not indicated</p> <p>Paper length per roll: not indicated</p> <p>Other requirements: not indicated</p> <p>Green Specifications: The product shall be packed with box/carton</p>	<ul style="list-style-type: none"> Use 65 GSM Thermal Paper to increase yield by 10.96% (Linear Meter) and 10.96% less frequency of replacing Thermal Rolls 	<p>Section VII – Technical Specifications (Annex D)</p> <p>Paper weight: 65gsm up to 70gsm</p> <p>Paper thickness: 0.05mm up to 0.09mm</p> <p>Roll diameter: 177.80mm (tolerance of -2mm)</p> <p>Outside core diameter: 25mm</p> <p>Paper length per roll: Approximately 330m (65gsm) and 300m (70gsm)</p> <p>Other requirements: End of paper not glued to cardboard roll sleeve</p> <p>Green Specifications: The product shall be delivered in a packaging made of recyclable/biodegradable materials, e.g., paper and water-soluble materials.</p>

2	<p>Section VII – Technical Specifications (Annex E)</p> <p>Paper weight: not indicated</p> <p>Paper thickness: not indicated</p> <p>Roll Diameter: 210mm</p> <p>Paper length per roll: not indicated</p> <p>Other requirements: not indicated</p> <p>Green Specifications: The product shall be packed with box/carton</p>	<p>Use 65 GSM Thermal Paper 10.96% (Linear Meter), more transaction receipts for customers and 10.96% less frequency of replacing Thermal Rolls.</p>	<p>Revised Section VII – Technical Specifications (Annex E)</p> <p>Paper weight: 65gsm up to 70gsm</p> <p>Paper thickness: 0.05mm up to 0.09mm</p> <p>Roll diameter: 210mm (tolerance of -2mm)</p> <p>Paper length per roll: Approximately 460m (65gsm) and 415m (70gsm)</p> <p>Other requirements: End of paper not glued to cardboard roll sleeve</p> <p>Green Specifications: The product shall be delivered in a packaging made of recyclable/biodegradable materials, e.g., paper and water-soluble materials.</p>
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ANNEX G-2